Special Parts Order Forms

Item Specs

- 5-2/3" x 9-1/4" (Book)
- 5-Part, snap-out form
- Carbonless White, Canary, Pink, Goldenrod & White Tag
- Logo and 4 lines of text can be imprinted on this form.



Standard Stock Colors



(All swatches colors are approximate representations.)

Standard Ink Colors (Including an Approximate Pantone Number)



Adobe Swatch Exchange Files for Stock & Ink Colors are available

Art Requirements

This form can be imprinted with a logo and up to 4 lines of text at the imprinted price. Imprint area is approximately 3-1/4" wide x 1/2" tall.

Additional information can be crashed imprinted on the form at an additional charge (body printing). This form can be numbered in red ink. Customer must supply the numbering sequence. Numbering is available at an additional charge.

Additional Information

Stock Color: White (Part 1), Canary (Part 2), Pink (Part 3), Goldenrod (Part 4) & White Tag (Part 5)	Standard Ink Colors: Black, Blue, Red, Green	Non-Standard Ink Colors: NA
Proof Charge: Up to 3 Free	Plate Charge: Yes	Body Printing: Yes (Addl. Charge)
Screens & Gradients: NA	PMS Match: NA	Bleed: NA

Production Notes (For Internal Use)	
Production: 085	
Crash Imprint	
• InDesign file created using pre-set template.	

#614 - SPECIAL PARTS ORDER FORM - 5PT - 5.667" x 9.25" - WHITE PART - FRONT

FORM #1	OY-1	15-5N
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0.625" STUB

FORM #101-115-5NC)				
CUSTOMER'S CONTACT				
	NAME			
	ADDRESS			
	CITY/STATE			
		ZIP		
WORK OR D	AYTIME PHONE	EVENING □ OR HOME □ F	PHONE REPAIR	R ORDER
//	ESTIMATED ARRIVAL	URGENCY DESCRIPTION		
VEHICLE ID NUMBER		PRODUCTION DATE	COLOR	TRIM
QTY. P	ART NUMBER	DESCRIPTION		NOTES

ORDER DATE ESTIMATED ARRIVAL	URGENCY DESCRIPTION		
VEHICLE ID NUMBER	PRODUCTION DATE COLOR TRIM		
QTY. PART NUMBER	DESCRIPTION NOTES		
1ST NOTIFICATION DATE BY: 2ND	NOTIFICATION DATE: BY: DATE CARD MAILED BY:		
WHITE - CUSTOMER COPY CANARY - ORIGINATING DEPT. COPY PINK - PARTS MONITORING GOLD - ARRIVAL NOTICE TAG - CUSTOMER NOTIFICATION			

#614 - SPECIAL PARTS ORDER FORM - 5PT - 5.667" x 9.25" - CANARY PART - FRONT (FORM #TOY-115-5NC)

NAME		
ADDRESS		
CITY/STATE		
	ZIP	
	ADDRESS	ADDRESS CITY/STATE

WORK ☐ OR DAYTIME ☐ PHONE	EVENING OR HOME PHONE	REPAIR ORDER		
ORDER DATE ESTIMATED ARRIVAL	URGENCY DESCRIPTION			
VEHICLE ID NUMBER	PRODUCTION DATE C	OLOR TRIM		
QTY. PART NUMBER	DESCRIPTION	NOTES		
1ST NOTIFICATION DATE BY: 2ND N	OTIFICATION DATE: BY: DATE CAR	RD MAILED BY:		
WHITE - CUSTOMER COPY CANA	RY - ORIGINATING DEPT. COPY PINK	- PARTS MONITORING		
GOLD - ARRIVAL NOTICE TAG - CUSTOMER NOTIFICATION				

CUSTOMER'S CONTACT	<u> </u>		
	NAME		
	ADDRESS		
	CITY/STATE		
		ZIP	

WORK ☐ OR DAYTIME ☐ PHONE	EVENING OR HOME PHONE	REPAIR ORDER		
ORDER DATE ESTIMATED ARRIVAL	URGENCY DESCRIPTION			
///////////////////////////////////////				
VEHICLE ID NUMBER	PRODUCTION DATE CO	OLOR TRIM		
QTY. PART NUMBER	DESCRIPTION	NOTES		
1ST NOTIFICATION DATE BY: 2ND N	OTIFICATION DATE: BY: DATE CAR	D MAILED BY:		
WHITE - CUSTOMER COPY CANARY - ORIGINATING DEPT. COPY PINK - PARTS MONITORING GOLD - ARRIVAL NOTICE TAG - CUSTOMER NOTIFICATION				

CUSTOMER'S CONTACT	<u></u>		
	NAME		
	ADDRESS		
	CITY/STATE		
		ZIP	

WORK LI OR DAYTIME LI	PHONE E	VENING U OR HOM	ME L PHONE	REPAIR ORDER	
	()			
ORDER DATE ESTIMATED	ARRIVAL	URGENCY DESCRIPTI	ON		
/ / /	/ /				
VEHICLE ID NUMBER		PRODUC	TION DATE CO	DLOR TRIM	
QTY. PART NUME	BER	DESCRIPT	ION	NOTES	
1ST NOTIFICATION DATE	BY: 2ND NOTIF	ICATION DATE:	BY: DATE CARE	D MAILED BY	':
WHITE - CUSTOMER COPY GOLD		ORIGINATING DEPT. CO TAG - CUSTO		PARTS MONITORING	

(FORM #TOY-115-5NC)

1ST NOTIFICATION DATE

WHITE - CUSTOMER COPY

BY:

#614 - SPECIAL PARTS ORDER FORM - 5PT - 5.667" x 9.25" - WHITE TAG PART - FRONT

0.625" STUB

CUSTOMER'S CONTACT									
	NAME								
	ADDRES	SS							
	CITY/ST	ATE							
						ZIP			
WORK O	B DAYTIME □	PHONE		EVENING			NE I	REPAIR OR	DER
() ORDER DATE	ESTIMATED		()		SCRIPTION			
//	/	/							
	/				Р	RODUCTION DATE	COLO	DR	TRIM
	/	BER					COLO		TRIM
VEHICLE ID NUMBE	ER	BER				RODUCTION DATE	COLO		
VEHICLE ID NUMBE	ER	BER				RODUCTION DATE	COLC		
VEHICLE ID NUMBE	ER	BER				RODUCTION DATE	COLC		
VEHICLE ID NUMBE	ER	BER				RODUCTION DATE	COLC		
VEHICLE ID NUMBE	ER	BER				RODUCTION DATE	COLC		

2ND NOTIFICATION DATE: BY:

DATE CARD MAILED

PINK - PARTS MONITORING

BY:

DEAR VALUED CUSTOMER:

WE HAVE RECEIVED YOUR SPECIAL ORDER PARTS.
PLEASE ARRANGE TO PICK THEM UP OR CALL OUR SERVICE
DEPARTMENT FOR AN APPOINTMENT AS SOON AS PRACTICAL. PLEASE BRING THIS CARD WITH YOU AND THANKS
FOR YOUR PATRONAGE.